

39th Annual Paragon People's Fair

August 31st and September 1st 2024

2024 Calendar

Monday 4/15/24.....Applications Released

Friday 8/30/24.....Early Vendor Check-In at the Paragon Art Gallery 4:00 pm-8:00 pm. No early set up.

Saturday 8/31/24.....7 a.m. Check-In & Set-Up

Sunday 9/1/24.....7 a.m. Set Up, Breakdown at 4pm. **Sales tax is due at the Gallery by 8pm Sunday**

Fair Hours.....10 am – 5pm Saturday and 10 am – 4pm Sunday

THIS IS A RAIN OR SHINE EVENT

DO NOT BREAKDOWN EARLY, IT WILL AFFECT YOUR ABILITY TO PARTICIPATE IN FUTURE EVENTS

Please note:

VENDOR APPLICATION CHECKLIST:

Check or Money Order for Booth Fee:

- Sat. and Sun. **\$150** BOOTH FEE (10' x 10')
- Sat. and Sun. **\$300** BOOTH FEE (10' x 20')
- Sat. and Sun. LOCAL NON – PROFIT
FREE to first 6 local non-profits to apply
- Completed Application

PLEASE CUT ON LINE AND KEEP ABOVE INFORMATION FOR YOUR RECORDS

**MAIL COMPLETED APPLICATION + A CHECK PAYABLE TO “PARAGON ART GALLERY” TO :
PO BOX 3, CRESTED BUTTE, CO 81224**

VENDOR APPLICATION

Name: _____ Phone Number: _____

Business Name: _____

Description of
Art/Craft/Product: _____

Legible Email: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

How many years have you participated in this event: _____ License Plate #: _____

If you have a sales tax license please include the # here

Special booth request? We will do our best

VENDOR CATEGORIES :

- Arts & Crafts
 - Collectibles & Antiques
 - Body & Mind Workers (massages, tarot, etc)
 - Jewelry (Limited to 15 vendors!)
 - Canned, preserved, & pre-packaged food
 - Farmers Market items (fruits and vegetables)
 - Fair Food or beverages (non-alcoholic)
 - Non-profit
 - Face Painting, Craft or Art Exhibitions,
- ...**ANYTHING INTERACTIVE** is encouraged
FREE booth to first 8 local Non-Profits to apply

FOOD VENDORS

- Only licensed food vendors may purchase a booth!

Food vendors must submit a copy of a valid **Food Handling Permit** along with their application. A copy of the permit must also be displayed during the fair. Food Handling Permits are obtained from the Health Department within the county in which the business is licensed.

Food vendors must arrange for their own electricity if needed; (we may provide contact information for some businesses if requested.)

GENERAL BOOTH INFO

- You will receive a confirmation email upon acceptance into the fair. **PLEASE NOTE: processing time for applications may take up to 2 weeks.**
- Single Booth (10x10) \$150- Saturday and Sunday
- Double Booth (10x20) \$300- Saturday and Sunday
- Maximum booth size of 2 spaces.
- This is a non-juried event; FIRST COME, FIRST SERVED***
- Booth fee checks will be deposited as they are received.** (A deposited check confirms acceptance into the fair.)
- No refunds of booth fees.**
- Booth space is limited to 75 craft booths and 6 food booths
- DO NOT LEAVE ANYTHING A BEAR WOULD WANT IN YOUR TENT OVERNIGHT**

As part of the Town of CB's Climate Action Plan, they are requiring that the fair create as little waste as possible. We are asking our vendors to comply with this effort in the following ways:

- Please bring your own refillable water bottles. There are water fountains in both of the Town's restroom areas, located on 3rd St. and at the 2nd St. bus stop by the Paragon. A diagram of this will be provided at check-in.
- Please bring your own washable, reusable eating utensils (plates, bowls, forks, spoons, etc.)
- There are waste bins & recycle bins placed around the fair. Comply with all signage as to the use of the recycle bins. **DO NOT PUT LIQUIDS IN THE BINS**
- Provide reusable bags for purchases. Use ECO brand products if possible.
- We will provide you with an informational sign in regards to the town's Climate Action Plan that you will be required to display in your booth. Please encourage patrons & visitors to comply.
- Keep in mind we appreciate "pack it in, pack it out" efforts, especially in the case of larger items such as cardboard boxes, etc.

TOTAL SALES TAX 9.4%

4.5% Town of Crested Butte
1.0% Gunnison County
2.9% State of Colorado
1.0% RTD

Please be advised: Crested Butte is a home rule city which collects its own sales tax.

ALL SALES TAX collected by vendors at the People's Fair must be submitted to THE PARAGON GALLERY before 8pm on Sunday 9/1 Please pay by CHECK, made out to the Paragon Gallery, --no exceptions! (even if you live here)

The Paragon Gallery, sponsor of this event, is required to submit a list of all vendors (with addresses and telephone numbers) to the Town of Crested Butte. The Town of Crested Butte and the Paragon Gallery will make every attempt to collect sales tax.

REGULATIONS

- Fair hours are from 10:00 A.M. to 5:00 P.M. Saturday and 10:00A.M. to 4:00 P.M. Sunday. (Street needs to be reopened by 6:00pm on Sunday)
- Space only is provided. No electricity is available. All necessary materials are the responsibility of the exhibitors. **Using stakes to secure tents is prohibited.**
- The People's Fair takes place rain or shine. Please be prepared. *Intermittent* rain showers this time of year can be expected. **PLEASE DO NOT LEAVE EARLY.** (You will not be invited back if you leave early.) Absolutely no vehicles are allowed in the fair during fair hours.
- WE HIGHLY RECOMMEND A CANOPY IN CASE OF RAIN AND WIND. WEIGHTS ARE REQUIRED.** AT THE VERY LEAST BRING TARPS TO COVER YOUR MERCHANDISE AND WEIGHTS TO SECURE TARPS.
- Vendors are responsible for cleaning up their area. Booth space must be completely cleared of all trash and debris no later than 6 P.M. *each* day of the fair. You may leave tents up overnight Saturday. (There is no security, so removing merchandise is advised)
- Exhibitors display all work at their own risk. The Paragon Co-op is not responsible for damage, theft, or loss of exhibitors' work for any reason.
- If we receive your booth fee after the deadline we will contact you.
- We will make every attempt to accommodate all special booth requests. Please include your request with your application.
- The Town Fire District will not allow any awnings or extensions from canopies of any kind. Booth space is restricted to 10x10 and 10x20 sizes only.**

The Paragon Co-op will not allow the presence of hate speech, symbols (i.e. swastikas), or otherwise offensive paraphernalia to be exhibit at the fair. This is a family and community friendly event.

The Paragon Co-op reserves the right to remove any exhibitor for violation of these regulations.

Please mail applications with checks made payable to:

The Paragon Gallery - Post Office Box #3 Crested Butte, CO 81224

We will not accept any applications sent online.

For questions please contact: paragonartgallery@yahoo.com or 970-349-6484